DocuSign Envelope ID: 544CE9A5-B06C-4E18-9090-A587E37CA1F7

United Nations Development Programme

09th April 2024

Dear Mr. Fracassetti,

Subject: Project approved at the 93nd Executive Committee Meeting of the Multilateral Fund for the Implementation of the Montreal Protocol

We are pleased to inform you that the following project was approved for **Egypt** at the 93rd Meeting of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol held in December 2023.

MLF Reference No.*	Project Title	Funding (US$)
EGY/DES/93/PRP/155	Preparation of national inventory of banks of waste-controlled substances and development of a national plan for management of these substances	100,000

Note: * Please indicate this reference number in the cover sheet of the project document and in the Quantum short project title

1. Implementation Modality: We are suggesting that this project be implemented through the National Implementation Modality (NIM).

2. Project Document Format: We are attaching herewith the document that was approved by the Executive Committee. It is important to annex this document without any change, to the project document that will be signed between UNDP and the Government.

3. Review of Draft Project Document: Please ensure that the draft UNDP Project Document is shared with the MPU/Chemicals' representative in Istanbul, Mr. Selimcan Azizoglu (selimcan.azizoglu@undp.org) for review and input before signature.

4. Entering the Budget in QUANTUM: Your office is requested to enter the Project and Award Budget in Quantum, using the Annual Work Plan, attached. Please follow corporate Quantum guidance on creating new projects and Award Budgets.

5.Budget Revisions: In case there is a need to shift funds between budget categories, please consult with the MPU/Chemicals' representative in Istanbul, Mr. Selimcan Azizoglu (selimcan.azizoglu@undp.org), as in certain cases, the Multilateral Fund will have to be consulted prior to approving of such shifts.

6. Support Costs: The General Management Support Services (GMS) fee received by UNDP in relation to these projects is managed centrally at BPPS and should NOT be part of the project budget. **The support cost rate approved by the donor is 7% for this project. Accordingly, in Quantum, please set the Burdening Rate in the Award Budget at 7% by selecting Montreal P.Trust Fund 7% option**. GMS at the internal distribution rate approved effective January 2016 covering management support rendered by your office will be credited to your Cost Centre income account based on delivery. Direct Project Costs, formerly Implementation Support Services (ISS) may be charged to the project budget using the Universal Price List.

Mr. Alessandro Fracassetti
UNDP Egypt
Cairo, Egypt

cc: Abdallah Al Dardari Director of Regional Hub

DocuSign Envelope ID: 544CE9A5-B06C-4E18-9090-A587E37CA1F7

7. Government Counterpart: Just as a reminder, kindly note that the National Ozone Focal Point in your country is Mr. Ezzat Lewis (ozone_unit@hotmail.com and eztlws@yahoo.com). While he may not be the one to sign the project document on behalf of the Government, kindly make sure that he is copied on all correspondence related to this project.

8. Over-Expenditures: We wish to remind you that over-expenditures are not allowed in Montreal Protocol projects. Please therefore ensure that total expenditures never exceed the total budget.

Based on the above, we request you to kindly finalize the project documentation and enter the project/award budget and funding in Quantum. Once the project document is signed, please send an electronic copy to the MPU/Chemicals' representative in Istanbul, Mr. Selimcan Azizoglu (selimcan.azizoglu@undp.org) with a request for ASL.

Thank you very much for your partnership in the implementation of this important Programme, which falls under the UNDP Strategic Plan 2022-2025 **IRRF Signature Solution 4, Output 4.1.2 –** Sustainable use of natural resources to enhance productivity and livelihoods.

Yours sincerely,

DocuSigned by:
Xiaofang Zhou
4AD83B1FC04D4C4...

Xiaofang Zhou
Director, Chemicals and Waste Hub
Bureau for Policy and Programme Support

DocuSign Envelope ID: 544CE9A5-B06C-4E18-9090-A587E37CA1F7

United Nations Development Programme

Attachment: Annual Work Plan

AWARD ID	To be created							
PROJECT ID	To be created							
MLF Ref.	EGY/DES/93/PRP/155							
Project Title	Preparation of national inventory of banks of waste-controlled substances and development of a national plan for management of these substances							
ATLAS Activity	Responsible Party	Source of Funds/ Fund code	Donor	ATLAS Account Code	ATLAS Budget Description	2024	2025	Total (USD)
Activity 1	MEP	63030	MLF 010009	71300	Local Consultant	25,000	10,000	35,000
				71400	Contractual Services-Individual	15,000	10,000	25,000
				71600	Travel	10,000	5,000	15,000
				74500	Miscellaneous	2,000	2,000	4,000
				72100	Contractual Services-Companies	15,000		15,000
				75700	Training, Workshop and Confer	3,000	3,000	6,000
TOTAL						**70,000**	**30,000**	**100,000**